



ILMA LubeCare® Workshop

Wednesday, September 17, 2003

Sheraton International Hotel
Baltimore, MD

Workshop Agenda

8:30 am – Greetings and Continental Breakfast

9:00 am – Introduction: What is Product Stewardship and the LubeCare® Program?

Workshop Moderator:

Carl Druiz, *Ciba Specialty Chemicals*

Druiz will open the workshop with a description on what Product Stewardship is. In his discussion, he will explain how product stewardship is an ongoing program custom designed for safe handling of corporate products from R&D activities through delivery, storage, use and disposal. He will touch upon the importance of making health, safety, and environmental considerations an integral part of product design and manufacturing activities. Druiz will also highlight the importance of how product stewardship develops strong partnerships with customers.

9:15 am – Establishing a Product Stewardship Program is Not as Hard as You Think!

Ross Holgado, *Houghton International Inc.*

Goal: *Examination, evaluation, and collaboration of your programs already in place.*

An ILMA member discusses how you may be further ahead in your Product Stewardship Program than you think. How to take your current programs, organizing and developing them a few steps further.

9:30 am – How Did I Start Our Product Stewardship Program?

Cathy Novak, *Eastern Oil Company*

Goal: *How far has Eastern come in accomplishing its goal and how much further does it have to go?*

In this session, Novak will address product stewardship from the perspective of a smaller ILMA member company. She will discuss why and when she became interested in the program as well as how she generated interest from her management team and gained their support.

Elements of LubeCare®: Identifying the Five Management Practices Associated with LubeCare® Implementation

9:45 am – Management commitment

Ike Tripp, *Etna Products, Inc.*

Goal: *Defining the need for management commitment. The importance of providing leadership and resources to a process that integrates health, safety, and environmental considerations into the design, manufacture, responsible use, and disposal of lubricant products.*

For LubeCare® to be successfully adopted by all levels of an organization, there must be management commitment to ensure that adequate resources and people are assigned to the task of implementation. This requires the commitment of top management to a process that integrates health, safety, and environmental considerations into the design, manufacture, responsible use, and disposal of lubricant products.

Organizational buy-in is critical to successful implementation and Tripp will identify methods by which the goal might be accomplished.

10:15 am – Product Design

John Cutcher, *D.A. Stuart Company*

Rich Kraska, *Lubrizol Corporation*

Goal: *How to get control of critical information and use it to communicate hazard information to customers and ultimately, to design safer products.*

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In this session, you will learn how to identify key information and decide on methods that you may need to employ to maintain control. Organization and currency of information is key and an active program is needed to keep your MSDSs current and complete. A stage-gate design control process with clear links between the development labs, HS&E support and the customer is essential to evaluating risks during the product development process.

11:15 am – Break

11:30 am – Management of the Manufacturing Environment

Carol Poole, Quaker Chemical Corporation

Goal: *How and where to find specific information to meet your OSHA, EPA, DOT regulatory requirements and use them in accordance with good environmental health and safety practices.*

The Product Stewardship Program is built on the foundation of meeting your OSHA, EPA, DOT, state, and local requirements. All employers are responsible for providing a safe workplace; all who use and handle products must follow safe and environmentally sound practices. In this session, you will become familiar with the main regulations and requirements from OSHA, EPA, and DOT with which you may need to comply. More importantly, you will learn where to find the specific information you will need to understand so that you can meet these regulatory requirements.

12:30 – 1:30 pm – Lunch

1:30 pm – Customer Outreach and Education

Eugene White, Milacron Marketing Company

Goal: *Communicate appropriate health, safety, and environmental considerations and management practices to customers.*

The tenuous conditions that exist in today's global business environment require responsible companies to look very carefully at how all aspects of their business activities are conducted. An important part of this introspective process includes an objective assessment of a company's attitudes concerning safety, health and environmental matters. In addition to adhering to local, state, and federal regulations, industries must be proactive in assuring that their products and services meet or exceed the expectations of their customers.

This session will address the following questions:

- What do customers expect from you and what drives their expectations?
- What are the consequences of "doing business as usual"?
- Does your company's responsibility end with delivering a product or service?
- How can responsible safety, health and environmental "proactivity" increase your company's profitability?

2:30 pm – Accountability and Performance Evaluation

Jeffrey Leiter, Esq., Law Office of Jeffrey L. Leiter

Goal: *Review performance of Product Stewardship Program and evaluate relevant new information to identify opportunities for continuous improvements.*

In this session you will learn what documentation is important for both you and your customers and tools to evaluate customer information. You will also learn the importance of assessing your current health, safety, and environmental programs.

3:15 pm – Break

3:30 pm – Quality, EMS, Responsible Care Program, Integration

Carl Druiz, Ciba Specialty Chemicals

Goal: *Product stewardship serves to make EH&S issues a priority in all phases of a chemical product's life cycle. It focuses on your company's business and its relationship with suppliers, distributors, contract manufacturers, customers and other product users. Product stewardship works to lessen adverse risks and liabilities by managing product risks with sound business and management practices, as well as creating numerous "Value-Added" benefits for our company, customers and society.*

The organization of each company varies, and certainly no one can afford to duplicate efforts. In this session you will learn how your already existing programs (ISO, QS) relate, integrate, and collaborate with the product stewardship commitment.

4:15 pm – FAQs and Discussion

5:30 pm – Program Concludes



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